



101 East Market Street, Leesburg, Virginia 20176

Employment Application

Trinity House Café+Market is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law.

Your Information

Name	
Address	
Phone - Mobile	
Phone - Home	
Email	
Date of Application	
Are you 18 years of age or older?	
Can you legally work in the US?	
What document can you show to prove you are a citizen or can work legally in the US?	
How did you hear about this position?	
What hours are you available to work?	
What date can you start working?	
Salary desired	

Job Skills and Qualifications

Describe the skills and experience you have that qualify you for the position(s) you are applying for. If they are listed in other sections of the application, please take this space to elaborate on why these skills and experiences would help you in this position.

Training and Education

	Name of School	City, State	Years Attended	Did you graduate?	Field of Study
Middle School					
High School					
College					
Technical					
Other					

Military Experience

Are you an active member, reservist or veteran of the armed forces? How many years served?

Which branch and job(s)?

What military skills do you have that would be an asset in this position?

Previous Employment and Applicable Non-Paid Community/Civic Positions

(attach extra sheet if necessary)

Name of Company	
Your Job Title	
Supervisor Name	
Address	
Telephone	
Dates Employed	
Reason(s) for leaving	

Name of Company	
Your Job Title	
Supervisor Name	
Address of Company	
Telephone	
Dates Employed	
Reason(s) for leaving	

Name of Company	
Your Job Title	
Supervisor Name	
Address of Company	
Telephone	
Dates Employed	
Reason(s) for leaving	

References

Please provide 1 personal and 2 professional reference(s) below. Do not include relatives.

Reference Name	Reference's phone number & email

List the 2-3 character strengths you are most proud of:

Additional Information you would like us to know:

AT-WILL EMPLOYMENT

The relationship between you and the Trinity House Café+Market is referred to as "employment at will." This means that your employment can be terminated at any time for any reason, with or without cause, with or without notice, by you or the Trinity House Café+Market. No representative of Trinity House Café+Market has authority to enter into any agreement contrary to the foregoing "employment at will" relationship. You understand that your employment is "at will," and that you acknowledge that no oral or written statements or representations regarding your employment can alter your at-will employment status, except for a written statement signed by you and either our Executive Vice- President/Chief Operations Officer or the Company's President.

Applicant Signature: _____ Date: _____

Office Use Only Below this line
